

CABINET MEMBER PORTFOLIOS

LEADER (CORPORATE STRATEGY AND FINANCE) COUNCILLOR JG JARVIS

Support Team Member:

Financial challenge & support across all portfolios: Cllr T Johnson

- Corporate policies and strategies
- Recommend to Council the Policy Framework (as defined in the Council Constitution)
- Agreeing and leading the process for setting the budget
- Agreeing and leading the process for recommending to Council the Council Tax, NNDR
- Communications Strategy, promotion of the Council and external liaison
- Local Government issues including functions, structure, Boundary Commission
- European, national and regional matters
- Key partnerships including Herefordshire Public Services, Local Strategic Partnership (Herefordshire Partnership) and the Hereford Futures Board
- Any initiative not specifically allocated to any other portfolio.

CORPORATE SERVICES– COUNCILLOR PD PRICE (DEPUTY LEADER)

- Legal and Democratic Services
- Land Charges
- External and Internal Communications Implementation and Delivery
- Corporate Programmes
- Research
- Shared Services Programme
- Customer Services (including INFO, Insight and feedback)
- Financial and administrative arrangements including business planning
- Community engagement
- Registration Services (life events)
- Modern Records
- Human Resources & Organisational Development
- Emergency Planning & Business Continuity
- Performance Management & Improvement framework
- Equalities & Human Rights
- Coroner's Service
- Asset management (strategic)
- Property (strategic)
- Audit
- Housing/Council Tax Benefits
- Financial practice and standards
- Financial management
- Risk Management
- Smallholdings Estates
- ICT and e-government
- Information Governance (including security & data sharing)
- Policy development, quality assurance, external liaison, localities development, performance improvement and risk assurance relevant to the portfolio
- Any other specific responsibilities as allocated by the Leader

NB For the avoidance of doubt these responsibilities exclude any functions allocated to the Audit and Governance Committee.

EDUCATION & INFRASTRUCTURE – COUNCILLOR GJ POWELL**Support Team Member:** Councillor P Sinclair -Knipe

- Broadband
- To provide leadership across the range of Local Authority services and through engagement with a particular focus on education and achievement
- School improvement and achievement
- Services for schools
- Educational achievement of looked after children
- Post 16 education and training
- Lifelong Learning
- Highways policy
- Streetscene design & policy
- Transportation planning and traffic management
- Parking policy and services
- Policy development, quality assurance, external liaison, localities development, performance improvement and risk assurance relevant to the portfolio
- Any other specific responsibilities as allocated by the Leader

NB For the avoidance of doubt these responsibilities exclude any functions delegated to school governing bodies; AND these responsibilities exclude any functions allocated to the Planning or Regulatory Committees This Cabinet Member exercises education services functions conferred on the lead member for Children's Services in accordance with the Children Act 2004.

ENTERPRISE & CULTURE - COUNCILLOR RJ PHILLIPS**Support Team Member:** Cllr AJM Blackshaw

- Cultural Services
- Heritage Services
- Archive Services (public records office)
- Library Services
- Leisure
- Common Land
- Tourism
- Voluntary/Community Sector Support (Strategy)
- Economic Development
- Regeneration Strategy & Projects
- Rural issues including access to services
- Enterprise Zone Programme
- Locality Working
- Markets
- Fair-trade and local produce & products
- Community Safety
- Hereford Futures Programme
- Policy development, quality assurance, external liaison, localities development, performance improvement and risk assurance relevant to the portfolio
- Any other specific responsibilities as allocated by the Leader

NB For the avoidance of doubt these responsibilities exclude any functions allocated to the Planning or Regulatory Committees

ENVIRONMENT, HOUSING & PLANNING – COUNCILLOR RB HAMILTON

Support Team Member: Cllr P Rone

- Environmental Sustainability
- Land drainage and flood alleviation
- Rivers and waterways
- Gypsies & Travellers
- Planning and land use policy
- Conservation
- Housing (strategic)
- Homelessness, housing allocation and housing condition
- Public Conveniences
- Cemeteries, crematoria and disused burial grounds
- Policy development, quality assurance, external liaison, localities development, performance improvement and risk assurance relevant to the portfolio
- Any other specific responsibilities as allocated by the Leader

NB For the avoidance of doubt these responsibilities exclude any functions allocated to the Planning or Regulatory Committees

HEALTH & WELLBEING – COUNCILLOR PM MORGAN

Support Team Members:

Children: Cllr JA Hyde

Adult Social Care: Cllr NP Nenadich

- To provide leadership and ensure co-ordination across the range of Local Authority children's services, and through engagement with partners, with a particular focus on health & wellbeing and safeguarding:
- Children's services including family services and child protection
- Corporate parenting
- Early Years/Sure Start
- Youth Service including youth offending
- Children's social care commissioning
- Lead member for Children's Services in accordance with the Children's Act 2004
- Leadership re Health & Wellbeing Board
- Environmental Health
- Animal Health & Welfare
- Trading Standards
- Licensing
- Environmental promotion and protection
- To provide leadership and ensure co-ordination across the range of Local Authority adult social care services, and through engagement with partners
- Adult social care including Supporting People and Learning disabilities
- Older peoples services
- Adult social care and integrated commissioning
- Safeguarding of vulnerable adults
- Public Health
- Policy development, quality assurance, external liaison, localities development, performance improvement and risk assurance relevant to the portfolio
- Any other specific responsibilities as allocated by the Leader

MAJOR CONTRACTS – COUNCILLOR H BRAMER

- Waste Disposal
- Waste Collection
- Highways maintenance
- Parks and Countryside
- Public Rights of Way
- Streetscene delivery
- Procurement (strategic)
- Co-ordination and overview of major contracts (e.g. Amey) as directed by the Leader
- Policy development, quality assurance, external liaison, localities development, performance improvement and risk assurance relevant to the portfolio
- Any other specific responsibilities as allocated by the Leader

NB For the avoidance of doubt these responsibilities exclude any functions allocated to the Planning or Regulatory Committees